

## SOUTH WEST WILTSHIRE COMMUNITY AREA TRANSPORT GROUP ACTION NOTES – 23/02/2022

	Item	Update	Actions and recommendations	Who
1.	<b>Attendees and apologies</b>			
	Present:	<p>Cllr Bridget Wayman – Wiltshire Council (BW) – Chair            Cllr Pauline Church – Wiltshire Council (PCH)            Cllr Nick Errington – Wiltshire Council (NW)            Cllr George Jeans – Wiltshire Council (GJ)            Cllr Nabil Najjar – Wiltshire Council (NN)            Tim Martin – Ansty Parish Council (TM)            Tom Hitchings – Broad Chalke Parish Council (TH)            Ashley Truluck – Broad Chalke Parish Council (AT)            Tony Phillips – Fovant Parish Council (TP)            Frank Freeman – Hindon Parish Council (FF)            Steven Black – South Newton &amp; Stoford Parish Council (STB)            Jane Childs – Sutton Mandeville Parish Council (JC)            Steve Banas – Swallowcliffe Parish Council (SB)            Sandra Harry – Tisbury Parish Council (SH)            Richard Mitchell – Tollard Royal Parish Council (RM)            Clare Churchill – Wilton Town Council – (CC)            Bob Primmer – Wilton Town Council – (BP)            David Button – Wiltshire Council (DB)            Alex Howson – Wiltshire Council (AH)            Paul Shaddock – Wiltshire Council (PS)</p>		
	Apologies:	<p>Dickie Winchester – Compton Chamberlayne Parish Council (DW)            Ken Taylor – Quidhampton Parish Council (KT)            Richard Blamey – Teffont Parish Council (RB)</p>		

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<b>2.</b>	<b>Notes of last meeting</b>			
		<p>The minutes of the previous meeting were agreed at the South West Wiltshire meeting on the 15<sup>th</sup> December 2021.</p> <p>The South West Wiltshire Area Board minutes can be found at:</p> <p><a href="https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=169&amp;MId=13918&amp;Ver=4">https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=169&amp;MId=13918&amp;Ver=4</a></p>	That the update is noted.	Area Board
<b>3.</b>	<b>Financial Position</b>			
		There is currently £5,585.79 still unallocated.	That the update is noted.	Area Board
<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	<p>Issue No: <a href="#">6547</a></p> <p>Quidhampton PC Lower Road Traffic Calming</p>	<p>The bid to the Substantive CATG fund for the proposed traffic calming improvements in Quidhampton was successful. Detailed design work to be completed in advance of scheme being delivered in the 2022/2023 financial year.</p>	That the update is noted.	Area Board

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b)	<p>Issue No: <a href="#">14-20-4</a></p> <p>Hindon PC Stops Hill Traffic Calming</p>	<p>Draft proposals for Stops Hill drawn up and issued to PC for comment. Proposals for advisory the on-carriageway pedestrian footway, installation of speed cushions and minor signing amendments is £29,083.</p> <p>PC have proposed moving forward with just the on-carriageway pedestrian footway and minor signing amendments. The estimated cost of the TRO amendment is £15,862 (this figure includes a 25% contingency and a 5% annual cost uplift on the Ringway contract prices as the work would be undertaken in the 2022/23 financial year). (CATG contribution £11,896.50 / PC contribution £3965.50).</p> <p>The provision of speed cushions could be revisited in the future if necessary.</p>	<p>FF asked whether the proposed cost included the provision of a speed cushion at the top of Stops Hill. PS advised that they did not based on the comments previously provided by the PC but the cost of installing the speed cushion would be approximately £4,000, and includes an amount to upgrade the street light that the cushion would be positioned under. FF queried whether or not the street light needed to be upgraded.</p> <p>BW asked that confirmation around whether the street light did need to be upgraded was sought and that a revised cost estimate it brought to the next group for a funding decision.</p>	PS
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c)	<p>Issue No: <a href="#">14-21-3</a></p> <p>Wilton TC The Avenue, Speeding Traffic</p>	<p>Design work on the provision of white gates to enhance the existing gateway on The Avenue in progress. Draft proposals to be issued to the TC and local member for comment in February 2022.</p> <p>Brief for The Avenue speed limit assessment submitted to Atkins in January 2022. However, the assessment will not be undertaken until April 2022 at the earliest as there is no availability in the Atkins works programme until then. The results of the speed limit assessment will be circulated once known.</p>	<p>That the update is noted.</p>	<p>Area Board</p>
d)	<p>Tisbury PC <a href="#">20mph Speed Limit Extension</a></p>	<p>Awaiting final version of the speed limit assessment report from Atkins. Final version of the report is expected by the end of February 2022. Report will be circulated once available.</p> <p>Draft report indicates that the 20mph speed limit could be extended to cover the roads surveyed. Considering this it is proposed to commence preparing the draft TRO amendment required to extend the speed limit, subject to confirmation from the PC that they wish to proceed with the extension of the 20mph speed limit.</p> <p>The estimated cost of the TRO amendment is £2,000 (CATG contribution £1,500 / PC contribution £500).</p> <p>The estimated cost of the signing amendments required to support the extension of the 20mph speed limit will be brought to a future meeting of the group for a funding decision.</p>	<p>That the Area Board approves the allocation of £1,500 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £500 to allow this work to be undertaken.</p>	<p>Area Board</p> <p>PC</p>

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e)	<p>Issue No: <a href="#">14-20-11</a></p> <p>Fovant PC A30/High Street Kerb Realignment</p>	<p>Meeting held between PC, Atkins and WC Officers undertaken in December 2021. Based on the discussions at these meetings Atkins have supplied a fee a three-step fee estimate.</p> <p>The fee estimates for each of the three elements identified below in red.</p> <p><u>Step 1:</u> A survey of traffic at the junction including traffic U turning around the island – £1,260 + VAT</p> <p><u>Step 2:</u> Assessment of whether the footpath on the Shaftesbury side can be created/widened as a build out without changing the traffic flows – £1,750 + VAT</p> <p><u>Step 3:</u> Assessment of a widening of the footpath and changing traffic flows at the High Street junction to entry on one side of the triangle and out on the other side – £3,950 + VAT</p> <p>The PC have agreed in principle to meet the costs for Step 1 but have requested that CATG reconsider provision of funding to allow Steps 2 or 3 three to be progressed.</p>	<p>This issue was discussed at length and it was agreed to put promote this issue into the Top 5 priorities to enable the design work to be progsessed by officers rather than commissioning Atkins.</p> <p>The PC have agreed to meet the costs of undertaking the survey identified at Option 1.</p> <p>Survey to commissioned.</p>	PS
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<b>5.</b>	<b>Other Priority Schemes</b>			
a)	Issue No: <a href="#">14-19-3</a>  Fovant PC Installation of speed limit gateway on A30 eastern approach.	Verge clearance works undertaken in January 2022. Works order for installation of village gateway ordered in February 2022. Awaiting works to be programmed by Ringway.	That the update is noted.	Area Board
b)	Issue No: <a href="#">14-20-8</a>  Teffont PC Junction of B3089 & C24 Signing Improvements	Email suggesting proposed alternative signing improvements sent to the PC in January 2022 for consideration. Awaiting response to enable proposed improvements to be designed in detail. A cost estimate brought to the next meeting of this group for a funding decision.	Contact PC to obtain response to email.	PS
c)	Issue No: <a href="#">14-20-1</a>  Stoford & South Newton PC C283 Stoford Weight Limit	Design work ongoing with the Signing Team to address issues around siting of the terminal signs at the A36 end of the C283 and getting to the new terminal signs. Works order to be issued once the issues have been addressed.	That the update is noted.	Area Board
d)	Issue No: <a href="#">14-20-5</a>  Tisbury PC The Quarry / Weaveland Road Narrow Road	PC have confirmed that they will meet the full costs of the signage amendments at this location. Project allocated to Signage Team to progress. Awaiting allocation to engineer.	That the update is noted.	Area Board
e)	Issue No: <a href="#">14-21-1</a>  <a href="#">Compton Chamberlayne</a> Sign Decluttering	Scheme allocated to Richard Lewis in the Signing Team in February 2022. Works order to be issued in March 2022.	That the update is noted.	Area Board

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f)	Issue No: <a href="#">14-21-5</a>  Sutton Mandeville PC Request for Unsuitable for HGVs sign at the junction of the A30 and Glasses Lane	Works order issued to Ringway. Works provisionally programmed to take place during the third week of March 2022.	That the update is noted.	Area Board
g)	Issue No: <a href="#">14-21-6</a>  Sutton Mandeville PC Request for Unsuitable for HGVs sign at the junction of the A30 and Sutton Hill	Works order issued to Ringway. Works provisionally programmed to take place during the third week of March 2022.	That the update is noted.	Area Board
h)	Issue No: <a href="#">14-21-7</a>  Swallowcliffe PC Request for Unsuitable for HGVs sign at the junction of the A30 and Barber's Lane	Scheme has been allocated to Joshua O'Brien in the Traffic Engineering Team. Design work has commenced. Works order to be raised in March 2022.	That the update is noted.	Area Board
i)	Issue No: <a href="#">14-21-9</a>  Kilmington PC Request for pedestrians in road warning signs in The Street.	Project allocated to Signage Team to progress. Awaiting allocation to engineer.	That the update is noted.	Area Board
j)	Issue No: <a href="#">14-21-10</a>  Mere TC Request for speed limit assessment along Shaftesbury Road	Brief for the Shaftesbury Road speed limit assessment submitted to Atkins in January 2022. However, the assessment will not be undertaken until April 2022 at the earliest as there is no availability in the Atkins works programme until then. The results of the speed limit assessment will be circulated once known.	That the update is noted.	Area Board

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k)	Issue No: <a href="#">14-21-11</a> Tisbury PC Request for KEEP CLEAR marking to aid fire engines to enter the High Street from The Avenue	Draft proposal has been produced and supported by the PC. Works order to be issued in February 2022.	That the update is noted.	Area Board
l)	Issue No: <a href="#">14-21-12</a> Tollard Royal PC Investigations into whether virtual footways could be provided in Tollard Royal	The group supported this issue. Investigative work will only commence when scheme is made a Top 5 Priority.	That the update is noted.	Area Board
m)	Fovant 20mph Implementation	20mph remedial works completed at all bar two locations. Remedial works to be completed in March 2022. The playground warning signs have been installed and all works in respect of these signs have been completed.	That the update is noted.	Area Board



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<b>6.</b>	<b>New Requests / Issues</b>			
a)	Issue No: <a href="#">14-21-12</a>  Ansty PC Request for a 20mph speed limit.	The cost of a speed limit assessment would be £2,500. (CATG contribution £1,875 / PC contribution £625).	That the Area Board approves the allocation of £1,875 to allow this work to be undertaken.  That the PC approves the allocation of £625 to allow this work to be undertaken.	Area Board  PC
b)	Issue No: <a href="#">14-22-01</a>  Barford St. Martin PC Request for installation of NAL sockets at three locations to enable the deployment of a SID.	The PC have requested the installation of three NAL sockets at locations throughout the village at which to use their SID device. The provision of the sockets can be funded via the CATG.  The estimated cost of installing the NAL sockets at the locations indicated would be £2,127 (CATG Contribution £1,595.25 / PC Contribution £531.75).	That the Area Board approves the allocation of £1,595.25 to allow this work to be undertaken.  That the PC approves the allocation of £531.75 to allow this work to be undertaken.	Area Board  PC
c)	Issue No: <a href="#">14-22-02</a>  East Knoyle PC Request for the provision of additional Unsuitable for HGV signage at junction of Church Rails and Holloway / Church Road.	There is currently signage at either end of Church Rails indicating that Church Rails is unsuitable for vehicles over 6'-6" wide. The sign at the Wise Lane end, whilst still present, is damaged and in need of replacing. The signs at the other end of the road are present and in good condition. The signs at either end of Church Rails are currently mounted extremely low down which compromises, to an extent, their visibility; particularly to drivers of HGVs who may be seeking to travel along Church Rails. Ideally the mounting height of the signs should be increased as part of any improvements to signage provided at this location.  Officers to work with PC to come up with a scheme of signage improvements and come back to the next meeting of this group for a funding decision.	That the update is noted.	Area Board

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d)	Issue No: <a href="#">14-22-03</a> Broad Chalke PC Request for improvements to Low Lane (Footpath 18).	The PC have submitted a project document outlining improvements they are seeking to make to Low Lane (Footpath 18). A copy of the document is attached as <b>Appendix 1</b> ). The aim of the project is to provide a safer, more accessible route for residents of High Lane to the village centre. The document proposes delivering the improvements in two phases. Phase 1 would seek to deliver drainage improvements, with Phase 2 seeking to deliver surface improvements. The group are to discuss this project and whether they wish to support it.	The group discussed this issue and BW commented that with the upcoming changes to CATG that she felt the proposed project was one that the group should support.  DB highlighted that Low Lane was a Right of Way and that if the project to improve it proceeded that its future maintenance would rest with the Right of Way Team. AH acknowledged that this would be the case.  The group agreed to support the project in principle and asked the PC come back to a future meeting of the group with the details of the quotes their project document outlined that they would be obtaining and for the group to determine what level of funding, if any, they wished to contribute to the project.	PC
<b>7.</b>	<b>Closed Issues</b>			
a)	None	None	That the update is noted.	Area Board

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<b>8.</b>	<b>Other Items</b>			
a)	Highway Maintenance Update	<p>DB advised:</p> <ul style="list-style-type: none"> <li>• Recent attention has been on dealing with issues arising from the recent period of adverse weather, with a particular focus on the removal of fallen trees. This would be expected to continue to last until the end of February. Priority pothole and drainage issue as also being taken on.</li> <li>• Diane Ware in the Team Leader for the Highways Major Maintenance Team has left Wiltshire Council and been replaced by Ray McKenzie who oversees the delivery of the programme of major surfacing schemes in the county. Pre-patching works have been ongoing since Christmas in advance of surfacing works taking place in the new financial year.</li> <li>• He was continuing to collate a list of local reactive surfacing sites and advised that the works in Hindon Lane, Tisbury were programmed for the 19<sup>th</sup>-20<sup>th</sup> March 2022.</li> <li>• That he would be grateful if PC could provide him with details of any tarmac footways they felt were in poor condition as he could potentially put them forward for resurfacing.</li> </ul>	That the update is noted.	Area Board

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		<ul style="list-style-type: none"> <li>• He was hoping that more funding would be made available in the upcoming financial year to address drainage issues and he was putting locations forward for CCTV investigations and sites with known issues for work to be taken forward by Danny Everett in the countywide drainage team.</li> <li>• He was hoping to have additional ditch clearing resources available in the South West Wiltshire Community Area at the beginning of March 2022.</li> <li>• Grip cutting, which was delayed this year because of changes to the annual grass cutting programme on major roads to support wild flowering, is currently ongoing.</li> <li>• He hoped that additional funding to allow a bigger programme of white line repainting works would be made available in the new financial year and as always he was continuing to collate a list of locations where work was required.</li> </ul>		
b)	Future of CATGs	BW advised members of the group that changes to the remit of the CATGs had been approved for the 2022/2023 financial year, including being renamed Local Highways & Footway Improvement Groups (LHFIG). BW advised that further information about these changes would be circulated when available.	That the update is noted.	Area Board
9.	<b>Date of Next Meeting:</b>	8 <sup>th</sup> June 2022		

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### **1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

### **2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to South West Wiltshire Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, the South West Wiltshire Area Board will have a remaining highways funding balance of £615.54 in the CATG allocation available for the 2021/2022 financial year.

### **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

### **4. HR Implications**

4.1. There are no specific HR implications related to this report.

### **5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### **6. Safeguarding implications**

There are no specific safeguarding implications related to this report.